



COLLEGE OF PHARMACY

# Continuing Education Credit Information

## Pharmacist and/or Pharmacy Technician Requirements for Successful Completion of Continuing Education

The Accreditation Council for Pharmacy Education (ACPE), with the National Association of Boards of Pharmacy (NABP), has implemented changes all ACPE-accredited providers are required to adhere to when reporting continuing education credit for participants.

The University of Oklahoma College of Pharmacy, as an ACPE-accredited provider, is required to report all pharmacy continuing education credit through the CPE Monitor. Credit will be available online to participants within four weeks. A notification email will be sent to participants when credit is uploaded. For successful completion and subsequent awarding of credit, the attendance verification procedure will require each participant to complete the following: sign in on the morning and afternoon sign-in sheet, provide NABP e-Profile ID # and month and day of birth, participate in the learning assessments, return nametag at the end of the final session attended, and complete the online program evaluation.

<https://dashboard.nabp.pharmacy/Login?splashUrl=Customer>

**You must verify that your credit posted is accurate and notify Cassidy Roberts of any errors or corrections before December 11, 2022 to allow time for corrections before the NABP deadline. ACPE guidelines prohibit providers from issuing or modifying credit more than 60 days after the activity for any reason. It is your responsibility to confirm your credit has been uploaded correctly by this date.**

If you have any questions or concerns, please contact Cassidy Roberts at (405) 271-6194 or Cassidy-Roberts@ouhsc.edu.

## **CPE Monitor: Information for Pharmacists and/or Pharmacy Technicians**



### **What is CPE Monitor?**

CPE Monitor is a national, collaborative effort by the Accreditation Council for Pharmacy Education (ACPE) and the National Association of Boards of Pharmacy (NABP) to provide an electronic system for pharmacists and pharmacy technicians to track their completed continuing pharmacy education (CPE) credits. Online access to their inventory of completed credits will allow pharmacists and pharmacy technicians to easily monitor their compliance with CPE requirements and print statements of credit. It will also offer boards of pharmacy the opportunity to electronically authenticate the CPE units completed by their licensees, rather than requiring pharmacists and pharmacy technicians to submit their proof of completion statements (i.e. statements of credit) upon request or for random audits.

### **How CPE Monitor Works**

Pharmacists and pharmacy technicians will receive a unique identification number (NABP e-Profile ID#) after setting up their e-Profile with NABP (see How to Register for CPE Monitor). Providers of continuing education will ask pharmacist and pharmacy technician participants to provide their NABP e-Profile ID and date of birth (DOB in MMDD format) to the ACPE-accredited provider when they register for a CPE activity or submit a request for credit. It will be the responsibility of the pharmacist or pharmacy technician to provide the correct information [i.e. ID and DOB (in MMDD format)] in order to receive credit for participating in a CPE activity.

The CPE Monitor™ system will direct electronic data from ACPE-accredited providers to ACPE and then to NABP, ensuring that CPE credit is officially verified by the providers. Once information is received by NABP, pharmacists and pharmacy technicians will be able to log in to access information about their completed CPE activities in their e-Profile at [www.nabp.net](http://www.nabp.net).

### **How to Register for CPE Monitor**

Pharmacists and pharmacy technicians are asked to obtain their NABP e-Profile ID now at [www.MyCPEmonitor.net](http://www.MyCPEmonitor.net) to ensure their e-Profile is properly setup. The e-Profile ID is required to receive credit for any ACPE-accredited CPE activities.

### **Benefiting Pharmacists and Pharmacy Technicians**

CPE Monitor will provide a secure, central system that maintains and tracks all ACPE-accredited CPE credits. This streamlined process will eliminate the need to file and maintain hard copy statements of credit for CPE activities taken from ACPE-accredited providers. Instead, online access to their inventory of completed credits will allow pharmacists and pharmacy technicians to easily monitor their compliance with the CPE requirements of the state or states where they hold a license or registration. Licensees of participating boards will no longer have to mail hard copy proof of CPE statements of credit to those boards.

For added convenience, the NABP e-Profile is available 24/7 for pharmacists and pharmacy technicians to view a comprehensive list of the ACPE-accredited CPE activities they have taken. All information will be maintained in a highly secure environment. ACPE and NABP do not distribute any personal information for commercial purposes without consent.

### **Questions**

Pharmacists or pharmacy technicians with questions regarding their NABP e-Profile or CPE Monitor should refer to the FAQ section on the NABP website or contact NABP Customer Service.

### **NABP Customer Service**

[custserv@nabp.net](mailto:custserv@nabp.net)

Tel: 847-391-4406

Fax: 847-391-4502

Hours: Monday - Friday, 9 AM to 5 PM central time