

## LETTER OF REFERENCE

Department of Graduate Pharmaceutical Sciences  
The University of Oklahoma College of Pharmacy

**1. TO BE COMPLETED BY THE APPLICANT** (Please fill legibly, save and forward the file electronically to the person providing reference)

Applicant	Date
Address	Phone
	Program

Applying for admission to  Ph.D. or  M.S. Program

Area of interest/specialization \_\_\_\_\_

I WAIVE THE RIGHT TO REVIEW THIS APPLICATION: <input type="checkbox"/> YES <input type="checkbox"/> NO
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**2. TO BE COMPLETED BY THE RECOMMENDER:**

The above applicant is required to have recommendations submitted by persons who are in positions to evaluate the applicant's qualifications for graduate training. The recommender is asked to make a frank appraisal of the applicant's character, personality, abilities and suitability for research and graduate training. Recipients of this information are asked to keep it confidential. **Please check [X] the appropriate box.**

CHARACTERISTICS EVALUATED	EXCEPTIONAL TOP 5%	OUTSTANDING TOP 10%	VERY GOOD TOP 20%	GOOD TOP 30%	FAIR LESS THAN 70%	NO BASIS FOR JUDGMENT
Scientific knowledge						
Laboratory and/or research skills						
Critical thinking and problem solving skills						
Ability to work independently						
Capacity for independent thinking						
Quality of work						
Written communication skills						
Oral communication skills						
Leadership skills						
Industriousness and perseverance						
Initiative and motivation						
Ability to organize/manage time						
Ability to work with mentors						
Ability to work with peers						
Dependability						
Resourcefulness and originality						
Willingness to accept constructive criticism						
Professional demeanor						
Commitment to achieving goals						
Emotional stability and maturity						
Enthusiasm						
Integrity						

**3. FOR THE RECOMMENDER TO COMPLETE:**

1. I have known the applicant for approximately \_\_\_\_\_(months) \_\_\_\_\_(years).

I feel like I know the applicant

- Very well                       Fairly well                       Only casually

2. My relationship to the applicant was (or is) in the following capacity:

- Faculty Advisor                       Employee                       Other faculty relationships  
 Clerkship Preceptor                       Supervisor                       Other (please specify)

\_\_\_\_\_

3. Does the applicant possess any special assets or experiences which should be noted?

4. Does the applicant demonstrate any weaknesses which you feel would hinder his/her ability to perform effectively in a graduate program?

5. Other comments:

**4. TO BE FILLED OUT BY THE RECOMMENDER (Please type or print clearly)**

Name \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE RETURN THIS COMPLETED FORM, PREFERABLY VIA EMAIL TO: [OUPharmGrad@ouhsc.edu](mailto:OUPharmGrad@ouhsc.edu)**

**Mailing address: THE UNIVERSITY OF OKLAHOMA HSC  
COLLEGE OF PHARMACY GRADUATE PROGRAM  
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Oklahoma City, OK 73117 USA**