

**University of Oklahoma Health Sciences Center
College of Pharmacy**

**Executive Council Meeting
Wednesday, October 10, 2018
Room 339**

Minutes

Members Present: Hibah Awwad, Vince Dennis, JoLaine Draugalis, John Little, Melissa Medina, Anne Pereira, Chris Rathbun, Jill Shadid, Nathan Shankar, Michael Smith , Kelly Standifer, Rex Urice

Guest: Melissa Marshall

Members Absent: Susan Conway (excused), Kevin Farmer (excused), Eric Johnson (excused), Jane Wilson (excused),

Dean Draugalis called the meeting to order at 9:02a.

1. Approval of minutes from September 12, 2018

A motion was made and seconded to approve the minutes. All were in favor and none were opposed. The minutes were approved.

2. Announcements

Melissa Medina provided an update on meeting with class presidents and Deans Smith and Wilson: A major concern brought by the students was turn-around time on grades after tests. There is much variability on timeframes among the different professors, faculty and courses, and there is not a consistent pattern. This creates stress for the students, as some of them are receiving grades the day prior or even after the next test. Dr. Medina offered an idea to implement a plan to provide preliminary grades within 24 hours after a test, and then final grades within 72 hours. This would start Monday, October 15, 2018. She suggested that Amy Williams and Luanne Janke can program the 24 hour timeframe into D2L to help make everyone stay consistent. Faculty members must release the final test grades within 72 hours.

John Little agreed that some modules were very quick and had tests every week, so it may be difficult to learn how you're doing before you take the next test. Students want their grades more quickly across the board.

Kelly Standifer interjected that some of the courses offered hand-graded tests and they are currently trying to get grades out within 3 days. Melissa Medina offered to speak with those professors and ask them about converting some of those questions to an online format. Kelly Standifer suggested even having one online question per objective might help with forming preliminary grades.

John Little provided an update on Pharmacy Month:

Faculty Appreciation Lunch will be held November 1, and this week is devoted to Compassion concluding with the City Rescue Mission Health Fair on Friday.

3. New Business

Strategic Plan Update: Pharmacy Practice and Professional Service (Vince Dennis and Jill Shadid)

Vince Dennis provided an update on **1) Clinical Services** via power point presentation:

- a) 20% CAS Faculty Salary Support: Working on maintaining contracts with VarietyCare, Integris and St. Francis; continuing the OU Physicians value-based CMS program; OUMI Master AA – additional support for inpatient faculty patient services; and expansion of service lines with a focus on Comprehensive Medication Management.
- b) Developing clinical service relationship – how can the services faculty provide be collaborative across campus?
- c) Defining and establishing relationships within and external to OUMC.

Vince Dennis also provided an update on **2) Oklahoma Center for Poison and Drug Information:**

- a) Working on securing stable funding sources.
- b) Advancing efforts regarding clinical toxicology – we have trained 14 ER Physician Residents and plan to continue annually with 6 Residents.
- c) Maintaining a current organizational chart that reflects staff service roles.

Jill Shadid provided an update on **3) Clinic Pharmacies:**

- a) Increasing patient awareness and utilization of the four OU outpatient clinic pharmacy sites – should we implement a “Meds to Beds” program? Also, our 340B project was approved and we are working through the legalities of the logistics.
- b) Establish the four outpatient pharmacies as the pharmacy of choice for immediate campus base.
- c) Evaluate patient and healthcare provider satisfaction with the four outpatient pharmacies at least two times during the five-year period.

Jill Shadid provided an update on **4) Nuclear Pharmacy Services:**

- a) Working on securing supplier of PET radiopharmaceuticals.
- b) Working on maintaining our licensure – we are compliant now but are not on track to be compliant with 825 coming in 2020.
- c) Customer service feedback is coming due this Spring.

Vince Dennis mentioned **5) Pharmacy Management Consultants:** Eric Johnson should have an update for our next Executive Council meeting.

ACPE Accreditation Self-Study Update (Melissa Medina)

Melissa Medina gave an update on the AAMS system. It is still problematic and old data is deleted. She is working on a systematic way to enter data consistently so reports can be pulled successfully. She has reached out to other programs to see what their solutions have been.

Book Club Discussion Chapter 3 (Melissa Medina)

Melissa Medina presented a summary on Chapter 3 and provided a handout with details. Homework for the next Executive Council meeting is to figure out a way to let your supervisor or those you supervise know how you like to receive words of affirmation (if at all), and to work on verbally praising someone according to their preferred method (public or private).

4. Adjournment

There being no further business, adjournment was at 9:53a.