

**ACADEMIC STANDING POLICY  
DOCTOR OF PHARMACY DEGREE PROGRAM  
ACADEMIC YEAR 2025-26**

This policy is effective for all students in the Doctor of Pharmacy degree program (herein referred to as “program”). Students must achieve the academic standards of both Oklahoma State Regents for Higher Education Minimum Retention Standards and the OUHSC College of Pharmacy Academic Standing Policy.

**Section 1. Terminology**

Academic Probation/Continued Probation

Academic probation is defined as an official warning for failure to make satisfactory progress toward completing program academic requirements. Probation is noted on the student’s official transcript.

Students on academic probation will not be allowed to progress to the next academic year of study. A Professional Grade Point Average (PGPA) of at least 2.00 must be achieved to progress to the next academic year. A student who fails to make satisfactory progress as defined by the Academic Standing Policy during the probationary period and/or fails to achieve a satisfactory grade in remediation in the required time period is subject to dismissal from the College of Pharmacy.

Continued academic probation is the status given to students who are still eligible to be enrolled after being placed on academic probation as they progress toward remediation (e.g. fall semester academic probation students who are still eligible for remediation at the conclusion of the spring semester).

Removal from Probation

A student on academic probation who meets all requirements stipulated by the Academic Standing Policy will be removed from academic probation at the completion of the term in which academic deficiencies are removed and other requirements are met.

Dismissal

Dismissal is defined as permanent expulsion from the program.<sup>1</sup>

Academic Year

An academic year in the Doctor of Pharmacy degree program is defined in timeline sequence starting with the fall semester, followed by the subsequent spring semester, and concluding with the subsequent summer term.

Satisfactory Grade

A satisfactory grade is defined as a C or better in graded courses and an S in pass/fail courses.

Unsatisfactory grade

An unsatisfactory grade is defined as a D, F or U.

Semester Grade Point Average (SGPA)

Grade point average earned in Doctor of Pharmacy coursework during a single semester.

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<sup>1</sup> Any reference to “dismissal” is an academic dismissal

### Professional Grade Point Average (PGPA)

Cumulative grade point average earned for all Doctor of Pharmacy coursework.

### Grade of Incomplete

An "I" (incomplete) received following the close of a semester or summer term is a temporary grade issued when a student, for reasons satisfactory to the instructor, is unable to complete certain requirements of the course by the end of the semester or summer term. All courses receiving an "I" must be completed and a permanent grade issued prior to progressing to the next semester of coursework. Any student receiving an "I" should contact the instructor no later than ten (10) university business days following publication of the grade to determine what the instructor will require to complete the course. The instructor will set a time limit for completion. The time allowed may in no instance exceed one calendar year. If after one calendar year no change in grade has been submitted, the grade of "I" will become permanent on the student's official university transcript. Only after a grade of "I" has become permanent on the student's official university transcript may a student be eligible to repeat the course if the student meets eligibility to remain enrolled in the College.

NOTE: The exception to this policy may apply when a student is issued an Incomplete in PHAR 7022 (Hospital Introductory Pharmacy Practice Experience (Hospital IPPE)) during the summer term, in which the student may progress to the P3 fall semester and complete outstanding hospital IPPE hours during intermission sessions within the academic year. All hospital IPPE hours must be completed, and a final grade change issued for the Incomplete grade, before the student may progress to the P4 year.

### Remediation

Remediation is defined as a course of study specifically designed to offer students who have received an unsatisfactory grade in a core didactic course an opportunity to demonstrate competence in a defined area of knowledge/skills. Remediation occurs only in the summer term of an academic year and does not involve enrollment in the course or payment of tuition/fees. Unsatisfactory performance in elective courses may not be remediated. Upon satisfactory completion of remediation, the original failing grade of the core course will be changed to a letter grade of C with a notation on the student's official transcript the failing grade was remediated. The grade of C will be used in calculating all subsequent grade point averages. If a student fails to achieve a satisfactory grade in remediation, the original failing grade of the core course remains the permanent grade on the student's official university transcript.

### Repetition

Repetition in the didactic coursework of the program is defined as repeating a course (i.e. enrolling in a course and paying tuition/fees to take the course a second time).

NOTE: If a student repeats a course in the program, the grade achieved on the first attempt in the course remains permanent on the student's official university transcript and is not replaced by the grade achieved in retaking the course. The grade achieved on the first attempt continues to be calculated in all PGPA calculations for the student's duration in the program.

Repetition in the experiential portion of the program is defined as repeating a clinical rotation in the fourth year of the program in which a student received a U in the rotation for unsatisfactory work. The original grade will remain on the transcript along with the repeated rotation grade.

### Pharmacy Curriculum

The Doctor of Pharmacy curriculum is comprised of core courses and elective courses.

### Core Course

Core courses are defined as individual components of the prescriptive coursework that must be completed with satisfactory grades in order to graduate from the program.

### Elective Course

Nine hours of approved elective courses must be completed with satisfactory grades by the end of the spring semester of the P3 year in order to progress to the P4 year. Students will not be permitted to progress to the P4 year until nine hours of approved elective coursework is completed with satisfactory grades. Elective courses are chosen by the student from a list of approved elective courses.

## **Section 2. Policy Regarding Unsatisfactory Grades in Core Courses**

### **1. Academic Probation**

A student will be placed on academic probation for either of the following:

1. An unsatisfactory grade in a core course results in academic probation.
2. A PGPA or SGPA of 1.12-1.99 in core course work results in academic probation.

The conditions of probation require:

1. A grade of D, F, or U in a core course will require remediation of the course.
2. A satisfactory grade must be achieved in remediation in order for the student to progress to the next academic year.
3. A maximum of 10 credit hours of courses can be remediated in the summer.
4. A student must have a 2.00 PGPA at the conclusion of an academic year in order to progress to the next professional year in program.
5. Students remediating during the summer term may not take concurrent on or off campus elective courses.

### **2. Academic Dismissal**

A student will be dismissed from the program for any of the following:

1. A PGPA or SGPA of 1.11 or less at any time in the program results in dismissal from the program.
2. A student who has accumulated greater than 10 credit hours of unsatisfactory grades in core courses in an academic year will be dismissed from the program.
3. A student who fails to achieve a satisfactory grade in remediation of a course will be dismissed from the program.
4. A core course can be taken a maximum of two times. A student who fails a course and is unable to achieve a satisfactory grade upon repeating the course will be dismissed from the program.  
NOTE: If a student receives a failing grade in remediation of a course, the student will be dismissed from the program and is not eligible to repeat the course.
5. A student who has less than a 2.00 PGPA at the conclusion of an academic year cannot progress to the next professional year in the program and will be dismissed.
6. The Doctor of Pharmacy degree program is a four-year professional program. Students must complete the program within five years of the date of initial enrollment into the College of Pharmacy or they will be dismissed from the program. Students who need to take a medical leave of absence may take an additional year to complete the program.

### 3. Completion of Didactic Curriculum

1. A 2.00 PGPA and satisfactory grades in all core didactic courses is required to enroll in P4 practicums.
2. A 2.00 PGPA and satisfactory grades in at least nine hours of approved elective courses is required to enroll in P4 practicums.

### 4. Student Appeals

Appeals of an academic evaluation in a course or of an academic program-related decision (dismissal) are processed in accordance with the University of Oklahoma Health Sciences Center Academic Appeals Policy and Procedures found in the HSC Faculty Handbook, Appendix C. The Academic Affairs Dean as the Dean's designee will fulfill the role of "Dean" under the Hearing Procedures.

## **Section 3. Policy Regarding Unsatisfactory Grades in P4 Experiential Courses**

### 1. Probation

A student will be placed on probation if:

1. A student who receives one unsatisfactory grade in an experiential course during the P4 professional year will be placed on academic probation.
2. Upon receipt of any unsatisfactory grade in an experiential course, progression in the professional program may be halted and depending on facts and circumstances the student may be required to undergo psychosocial and/or cognitive assessment prior to determination of an appropriate course of action to move forward in the professional program.
3. Upon receipt of two unsatisfactory grades in different experiential courses, progression will be halted and the student may be required to undergo psychosocial and/or cognitive assessment prior to determining an appropriate course of action to move forward in the professional program.

### 2. Dismissal

A student will be dismissed if:

1. A student does not successfully remediate an experiential course.
2. A student receives two unsatisfactory grades in the same experiential course.
3. A student receives three unsatisfactory grades in any experiential courses.
4. The Doctor of Pharmacy is a four year professional program. Students must complete the curriculum within five years of the date of initial enrollment into the College of Pharmacy or will be dismissed from the program. Students who are not actively enrolled, i.e. are on leave of absence may take additional time to complete the curriculum.

### 3. Experiential Performance Review and Assessment

1. To expedite review of unsatisfactory performance in P-4 experiential courses, performance and progress will be assessed by the Professional Programs Dean.
2. Unsatisfactory performances will be assessed within one week of receiving notification of an unsatisfactory grade.

#### 4. Student Appeals

Appeals of an academic evaluation in a course or of an academic program-related decision (dismissal) are processed in accordance with the University of Oklahoma Health Sciences Center Academic Appeals Policy and Procedures found in the HSC Faculty Handbook, Appendix C. The Academic Affairs Dean as the Dean's designee will fulfill the role of "Dean" under the Hearing Procedures.

### **Section 4. Policy Regarding Remediation**

1. All core courses will have a remedial course of study.
2. Core courses may only be remediated once.
3. The faculty coordinator of the core course will determine the method of remediation.
4. Remediation will occur only during the summer term.
5. After completion of the spring semester, students will be contacted by the course coordinator regarding the specifics of the remediation.
6. In order to progress to the next academic year, a student must complete remediation with a satisfactory grade by the end of the summer term within the same academic year the unsatisfactory grade was earned in the core course. Specific dates regarding the beginning and end of the summer term will be followed according to the OUHSC academic calendar.
7. A PGPA of at least 2.00 must be achieved at the end of remediation.
8. A student who fails to achieve a satisfactory grade in remediation will be dismissed from the program.
9. The maximum letter grade a student can earn in remediation is a grade of C.
10. Upon satisfactory completion of remediation, the original failing grade of the core course will be changed to a letter grade of C with a notation on the student's official university transcript the failing grade was remediated. The grade of C will be used in calculating all subsequent grade point averages. If a student fails to achieve a satisfactory grade in remediation, the original failing grade of the core course remains the permanent grade on the student's official university transcript.
11. A maximum of 10 credit hours can be remediated in the summer.
12. Students who are remediating may not take concurrent on or off campus elective courses.
13. Remediation of P4 core experiential courses will require repetition of the full experiential course.
14. Remediation of P4 elective experiential courses will be determined individually by the Director of Experiential Education in conjunction with the preceptor(s) by assessing student performance in the course, taking into consideration factors impacting student performance including information provided from any psychosocial and/or cognitive assessments received.
15. Students who are remediating P4 experiential course(s) will be responsible for all related expenses.