

## **ACADEMIC STANDING POLICY 2014-2015**

This policy is effective for all students admitted beginning in the Fall Semester 2014

### **Section 1. Terminology**

#### Academic Standing Committee (ASC)

The primary functions of the Committee are to (1) review the academic performance of all professional students each academic term and take appropriate action regarding those students with academic deficiencies; (2) hear and act on petitions from students who request variation from any academic policy; and (3) review and recommend changes in policies pertaining to academic retention, progression, and awards. The ASC meets one to two business weeks after completion of each semester.

#### Academic Probation

Probation is defined as an official warning for failure to make satisfactory progress toward completing graduation requirements. *Probation* is entered on the official transcript.

Students on academic probation may not be allowed to progress to the next academic year of study unless a Professional Grade Point Average, "PGPA" of 2.00 is achieved. A student who fails to make satisfactory progress as defined by the ASC during the probationary period and/or fails to correct academic deficiencies in the required time period is subject to dismissal from the College of Pharmacy.

#### Removal from Probation

A student on probation who removes all academic deficiencies and meets all requirements stipulated by the ASC will be removed from probation at the completion of the term in which academic deficiencies are removed and other requirements are met.

#### Academic Suspension

Suspension is defined as termination from the program for a period of time as specified by the ASC, generally not to exceed one year. *Suspension* is entered on the official transcript.

The ASC and/or Academic Dean may stipulate a prescribed course of action which must be completed by the student prior to re-enrollment into the program. Upon re-enrollment, students are subject to dismissal if academic deficiencies are not corrected as directed by the ASC.

### Academic Dismissal

Academic Dismissal is defined as permanent expulsion from the program.<sup>1</sup>

### Satisfactory Grade

A satisfactory grade is defined as a C or better .

### Unsatisfactory grade

An unsatisfactory grade is defined as a D, F or U. A student may not progress to the next academic year without repetition or remediation of the course(s) in which the unsatisfactory grade was earned.

### Semester Grade Point Average (SGPA)

Grade point average earned in core course work during a single semester.

### Professional Grade Point Average (PGPA)

Cumulative grade point average for all core course work.

### Grade of Incomplete

An "I" (incomplete) received following the close of a semester or summer session is a temporary grade caused when a student, for reasons satisfactory to the instructor, is unable to complete certain requirements of the course by the end of the term. Any student receiving an "I" should contact the instructor no later than thirty (30) days following publication of the grade to determine what the instructor will require. The instructor will set a time limit for completion. The time allowed may in no instance exceed one calendar year. If by the end of the year no change in grade has been submitted, the grade of "I" will become permanent. After a grade of "I" has become permanent, a student may reenroll in the course.

### Remediation

Remediation is defined as a course of study specifically designed to offer students who have received unsatisfactory grades an opportunity to demonstrate competence in a defined area of knowledge/skills. Unsatisfactory performance in elective courses may not be remediated.

### Pharmacy Curriculum

The pharmacy curriculum is comprised of 140 hours of core courses and 9 hours of elective courses. See Attachment 1: Doctor of Pharmacy Curriculum.

### Core Course

Core courses are defined as individual components of the prescriptive coursework that must be successfully completed in order to graduate from the program.

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<sup>1</sup> Any reference to “dismissal” is an academic dismissal

### Elective Course

Nine hours of elective courses must be successfully completed in order to graduate from the program. Elective courses are chosen by the student from a list of approved elective courses.

## **Section 2. Policy Regarding Unsatisfactory Grades in Core Courses**

### 1. Probation

- a. One or more unsatisfactory grades in core courses any semester automatically results in academic probation for the subsequent semester.
- b. An SGPA or PGPA of 1.56-1.99 in core course work results in academic probation.
- c. A grade of D, F, or U in any core course will require acceptable completion of the course through remediation. Remediation must be satisfactorily completed before the student is allowed to progress to the next academic year. A maximum of up to ten hours can be remediated in the summer.
- d. In order for a student to progress to the next academic year a 2.00 PGPA in core course work must be achieved.
- e. Students remediating during the summer term may not take concurrent on or off campus electives. Students should not enroll in electives if there is any possibility of remediation.

### 2. Suspension

- a. A PGPA or SGPA of 1.11-1.55 in core course work results in academic suspension and academic progression is halted. A student will not be allowed to progress to the next academic year until satisfactory grades have been received in all core courses.
- b. A student who receives less than a grade of C in more than ten hours of core courses in any professional year will be placed on academic suspension.
- c. In order for a student to progress to the next academic year a 2.00 PGPA in core course work must be achieved.
- d. The student will be required to repeat the academic year in which the unsatisfactory grades were received. The student must be enrolled in at least 12 hours each semester (fall and spring) including all courses in which they previously received less than a C grade.

### 3. Dismissal

- a. A PGPA or SGPA of less than 1.11 results in dismissal from the professional program.
- b. A student who is unable to achieve a satisfactory grade in a core course after taking the course twice during the semester in which it is offered in the professional sequence will be dismissed from the academic program. The last grade earned in a core course is the grade on record for progression.

#### 4. Completion of Curriculum

- a. A 2.00 PGPA and satisfactory grades in all core courses is required to enroll in P4 practicums.
- b. A 2.00 PGPA and satisfactory grades in all elective courses is required to enroll in P4 practicums.
- c. Grades earned in elective courses are not included in the calculation of SGPA or PGPA in core course work.
- d. The Doctor of Pharmacy is a four year professional program. Students must complete the curriculum within five years of the date of initial enrollment into the College of Pharmacy or they will be dismissed from the program. Students who are not actively enrolled, i.e. are on leave of absence may take additional time to complete the curriculum.

#### 5. Student Appeals

Students may appeal a decision of the ASC directly to the committee. If the decision is upheld by the ASC, the student may appeal the final decision of the ASC to the Associate Dean for Academic Affairs whose decision is final.

### **Section 3. Policy Regarding Unsatisfactory Grades in P-4 Experiential Courses**

#### 1. Probation/suspension

- a. A student who receives one unsatisfactory grade in an experiential course during the P-4 professional year will be placed on academic probation.
- b. Upon receipt of one unsatisfactory grade in an experiential course, progression in the professional program may be halted and depending on facts and circumstances the student may be required to undergo psychosocial and/or cognitive assessment at The University of Oklahoma Counseling Center prior to determination of an appropriate course of action to move forward in the professional program.
- c. Upon receipt of two unsatisfactory grades in different experiential rotations, progression will be halted and depending on facts and circumstances the student may be required to undergo psychosocial and/or cognitive assessment at The University of Oklahoma Counseling Center prior to determining an appropriate course of action to move forward in the professional program.

#### 2. Academic Dismissal

- a. A student who successfully remediates an experiential course, but fails to show satisfactory progress in subsequent rotations after probation or suspension may be subject to dismissal.
- b. A student who receives two unsatisfactory grades in the same experiential course may be subject to dismissal.

### 3. Completion of Curriculum

- a. Satisfactory completion of all core and selective rotations is required to progress in the P-4 experiential year.
- b. The Doctor of Pharmacy is a four year professional program. Students must complete the curriculum within five years of the date of initial enrollment into the College of Pharmacy or will be dismissed from the program.

### 4. Experiential Performance Review and Assessment

- a. To expedite review of unsatisfactory performance in P-4 experiential courses, performance and progress will be assessed by the chair of the Academic Standing Committee, the Assistant Dean for Student Affairs, and the Director of Experiential Programs.
- b. Unsatisfactory performance situations will be assessed within one week of receiving notification of an unsatisfactory grade.

### 5. Student Appeals

Students may appeal a decision of the ASC directly to the committee. If the decision is upheld by the ASC, the student may appeal the final decision of the ASC to the Associate Dean for Academic Affairs whose decision is final.

## **Section 4. Policy Regarding Remediation**

1. All core courses will have a remedial course of study.
2. Core courses may only be remediated once.
3. The faculty member responsible for assigning the course grade will determine the method of remediation based on the deficiencies demonstrated by the student.
4. After the ASC meets at the end of the spring term, students will be contacted by the course coordinator regarding the specifics of the remediation.
5. Remediation of a fall or spring course must be satisfactorily completed by the end of the subsequent summer term, no later than July 31, in order for the student to progress to the next academic year.
6. Students earning satisfactory grades in remediation will be awarded the grade earned in the remediation course for purposes of progression in the college. However, the initial grade of D, F, or U will remain on the student's official transcript.
7. A maximum of up to ten hours can be remediated in the summer.
8. Remediation will not be allowed during the fall or spring semesters.
9. Remediation of P-4 experiential courses will be determined individually by the faculty member(s) assessing student performance in the course, taking into consideration factors impacting student performance including information provided from any assessments performed by the University of Oklahoma Counseling Center.
10. Students who are remediating will be responsible for all tuition and fees for the repeated course (s).