

## **ACADEMIC STANDING POLICY 2017-2018**

This policy is effective for all students entering in fall semester 2017. Students must meet both Oklahoma State Regents for Higher Education Minimum Retention Standards and the OUHSC College of Pharmacy Academic Standing Policy.

### **Section 1. Terminology**

#### Academic Probation/Continued Probation

Probation is defined as an official warning for failure to make satisfactory progress toward completing graduation requirements. Probation is entered on the official transcript.

Students on academic probation will not be allowed to progress to the next academic year of study. A Professional Grade Point Average, “PGPA” of 2.00 must be achieved to progress to the next academic year. A student who fails to make satisfactory progress as defined by the Academic Standing Policy during the probationary period and/or fails to successfully remediate in the required time period is subject to dismissal from the College of Pharmacy.

Continued probation is the status given to students who are still eligible to be enrolled after being placed on probation as they progress toward remediation, e.g. fall semester probation students who are still eligible for remediation at the conclusion of the spring semester.

#### Removal from Probation

A student on probation who meets all requirements stipulated by the Academic Standing Policy will be removed from probation at the completion of the term in which academic deficiencies are removed and other requirements are met.

#### Dismissal

Dismissal is defined as permanent expulsion from the program.<sup>1</sup>

#### Academic Year

An academic year in the Pharm.D. program is defined as a fall semester, a spring semester, and a summer semester.

#### Satisfactory Grade

A satisfactory grade is defined as a C or better in graded courses and an S in pass/fail courses.

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<sup>1</sup> Any reference to “dismissal” is an academic dismissal

### Unsatisfactory grade

An unsatisfactory grade is defined as a D, F or U.

### Semester Grade Point Average (SGPA)

Grade point average earned in Pharm.D. course work during a single semester.

### Professional Grade Point Average (PGPA)

Cumulative grade point average earned for all Pharm.D. course work.

### Grade of Incomplete

An "I" (incomplete) received following the close of a semester or summer session is a temporary grade issued when a student, for reasons satisfactory to the instructor, is unable to complete certain requirements of the course by the end of the term. Any student receiving an "I" should contact the instructor no later than thirty (30) days following publication of the grade to determine what the instructor will require to complete the course. The instructor will set a time limit for completion. The time allowed may in no instance exceed one calendar year. If after one year no change in grade has been submitted, the grade of "I" will become permanent. After a grade of "I" has become permanent, a student may reenroll in the course. All courses receiving an "I" must be satisfactorily completed prior to progressing to the next semester of coursework.

### Remediation

Remediation is defined as a course of study specifically designed to offer students who have received unsatisfactory grades an opportunity to demonstrate competence in a defined area of knowledge/skills. Remediation of didactic courses may only occur in the summer term. Unsatisfactory performance in elective courses may not be remediated.

### Repetition

Repetition is defined as repeating a clinical rotation in the fourth year of the program in which a student received a U in the rotation for unsatisfactory work. The original grade will remain on the transcript along with the repeated rotation grade.

### Pharmacy Curriculum

The pharmacy curriculum is comprised of core courses and elective courses. See Entry Year Doctor of Pharmacy Curriculum.

### Core Course

Core courses are defined as individual components of the prescriptive coursework that must be successfully completed in order to graduate from the program.

### Elective Course

Nine hours of elective courses must be successfully completed no later than the end of the spring semester of the P3 year in order to progress to the P4 year and graduate from the program. Elective courses are chosen by the student from a list of approved elective courses.

## **Section 2. Policy Regarding Unsatisfactory Grades in Core Courses**

### 1. Probation

A student will be placed on academic probation for either of the following:

1. One or more unsatisfactory grades in core courses any semester automatically results in academic probation for the subsequent semester.
2. A PGPA or SGPA of 1.12-1.99 in core course work automatically results in academic probation.

The conditions of probation require:

1. A grade of D, F, or U in any core course will require acceptable completion of the course through remediation.
2. Remediation must be satisfactorily completed before the student is allowed to progress to the next academic year.
3. A maximum of up to 10 credit hours can be remediated in the summer.
4. A student must have a 2.00 PGPA at the conclusion of an academic year in order to progress to the next professional year in program.
5. Students remediating during the summer term may not take concurrent on or off campus electives. Students cannot enroll in electives if there is any possibility of remediation.

### 2. Dismissal

A student will be dismissed for any of the following:

1. A PGPA or SGPA of 1.11 or less results in dismissal from the program.
2. A student who has accumulated greater than 10 credit hours of unsatisfactory grades in an academic year will be dismissed from the program.
3. A student who has greater than 10 credit hours to remediate in the summer semester will be dismissed.
4. A student who is unsuccessful in remediation of a course will be dismissed from the program.
5. A student who is unable to achieve a satisfactory grade in a core course after taking the course twice will be dismissed from the academic program.
6. A student who has less than a 2.00 PGPA at the conclusion of an academic year cannot progress to the next professional year in the program and will be dismissed.
7. The Doctor of Pharmacy is a four year professional program. Students must complete the curriculum within five years of the date of initial enrollment into the College of Pharmacy or they will be dismissed from the program. Students who are not actively enrolled, i.e. are on leave of absence may take additional time to complete the curriculum.

## 2. Completion of Didactic Curriculum

1. A 2.00 PGPA and satisfactory grades in all core courses is required to enroll in P4 practicums.
2. A 2.00 PGPA and satisfactory grades in all elective courses is required to enroll in P4 practicums.

## 4. Student Appeals

Appeals of an academic evaluation in a course or of an academic program-related decision (dismissal) are processed in accordance with the University of Oklahoma Health Sciences Center Academic Appeals Policy and Procedures found in the HSC Faculty Handbook, Appendix C. The Academic Affairs Dean as the Dean's designee will fulfill the role of "Dean" under the Hearing Procedures.

## **Section 3. Policy Regarding Unsatisfactory Grades in P4 Experiential Courses**

### 1. Probation

A student will be placed on probation if:

1. A student who receives one unsatisfactory grade in an experiential course during the P4 professional year will be placed on academic probation.
2. Upon receipt of any unsatisfactory grade in an experiential course, progression in the professional program may be halted and depending on facts and circumstances the student may be required to undergo psychosocial and/or cognitive assessment prior to determination of an appropriate course of action to move forward in the professional program.

### 2. Dismissal

A student will be dismissed if:

1. A student does not successfully remediate an experiential course.
2. A student receives two unsatisfactory grades in the same experiential course.
3. A student receives three unsatisfactory grades in any experiential courses.
4. The Doctor of Pharmacy is a four year professional program. Students must complete the curriculum within five years of the date of initial enrollment into the College of Pharmacy or will be dismissed from the program. Students who are not actively enrolled, i.e. are on leave of absence may take additional time to complete the curriculum.

### 3. Experiential Performance Review and Assessment

1. To expedite review of unsatisfactory performance in P-4 experiential courses, performance and progress will be assessed by the Professional Programs Dean.
2. Unsatisfactory performances will be assessed within one week of receiving notification of an unsatisfactory grade.

### 5. Student Appeals

Appeals of an academic evaluation in a course or of an academic program-related decision (dismissal) are processed in accordance with the University of Oklahoma Health Sciences Center Academic Appeals Policy and Procedures found in the HSC Faculty Handbook, Appendix C. The Academic Affairs Dean as the Dean's designee will fulfill the role of "Dean" under the Hearing Procedures.

## **Section 4. Policy Regarding Remediation**

1. All core courses will have a remedial course of study.
2. Core courses may only be remediated once.
3. The faculty member responsible for assigning the course grade will determine the method of remediation based on the deficiencies demonstrated by the student.
4. After completion of the spring semester, students will be contacted by the course coordinator regarding the specifics of the remediation.
5. In order for a student to progress to the next academic year, remediation of a fall or spring course must be satisfactorily completed by the end of the subsequent summer term as defined by the OUHSC academic calendar, and a PGPA of at least 2.0 must be earned.
6. A student who is unsuccessful at remediation will be dismissed from the program.
7. The maximum letter grade a student can earn in remediation is a grade of C.
8. Upon satisfactory completion of remediation, the original failing grade will be changed to a letter grade of C with a notation on the student's official transcript the failing grade was remediated. The grade of C will be used in calculating all subsequent grade point averages.
9. A maximum of up to 10 credit hours can be remediated in the summer.
10. Remediation will not be allowed during the fall or spring semesters.
11. Students who are remediating may not take concurrent on or off campus elective courses.
12. Remediation of P4 experiential courses will be determined individually by the faculty member(s) assessing student performance in the course, taking into consideration factors impacting student performance including information provided from any psychosocial and/or cognitive assessments received.
13. Students who are remediating P4 experiential course(s) will be responsible for all tuition and fees for the repeated rotations.