

College of Pharmacy Grant Application Checklist:

Principal Investigator: _____ Department: _____

Funding Agency: _____ RFA or Link: _____

Grant Application Deadline: _____

SECTION I. (To be completed at least 4-6 weeks prior to application deadline)

Title: _____

- Specific Aims (1 page maximum) Personnel Budget & Personnel Justification
- Subcontract/Paid Consultant (contact info. & proposed budget/rate of compensation) N/A
- Check if review of research plan is desired & list names of potential reviewers
1) _____ 2) _____ 3) _____
- Check if this is a revised application

Principal Investigator Date

*****Dept. Chair/Assoc. Dean of Research Date

*****ORA routing form will not be processed until section I has been provided to Jeff Wetmore by the investigator

SECTION IIA. (To be completed 7-10 business days before grant deadline and submitted to Jeff Wetmore)

- Biosketches/Mini CVs (all key personnel updated biosketches submitted)
- Facilities & Resources and Major Equipment (templates are available)
- Letters of Support (COP letters need to be requested)
- Detailed Budget and Justification N/A

SECTION IIB

- Research Plan/Scientific Portion (provide reviewers with 10-15 days lead time if revised draft needs further review)

SECTION III. (To be completed 4-5 business days before grant deadline and submitted to Jeff Wetmore)

- Abstract/Summary
- Research Plan/Scientific Portion (final version submitted)
- References/Bibliography

Date Application Package Submitted to ORA _____