

**UPDATED** Official Bylaws  
of the  
Rho Chapter of Phi Delta Chi

**Article I. Organization**

Section 1.

The Rho chapter of Phi Delta Chi shall hold regular meetings at least twice a month, with at least one of these meetings being a Formal Meeting. All ~~regular~~ **formal** meetings of the chapter shall be teleconferenced to both the Oklahoma City and Tulsa campuses. **At the discretion of the WCC, non-formal meetings of the chapter shall be held on each campus independently to allow for planning of local events.** The WKRS shall take roll at all meetings and report absences to the WCC.

Section 2.

Each member shall be allowed one (1) unexcused absence per semester. Excused absences shall not count against this number, provided that the member notify the WKRS within 24 hours of the scheduled meeting notifying them of the reason of the absence. Excusable absences shall include sickness, death in the family, documented medical appointments, and other events considered on an individual basis by the Executive Council. These rules shall not apply to P-4 members on rotations.

Section 3.

More than one unexcused absence shall result in a fine of \$10 per missed meeting, to be paid by the end of each semester. Failure to pay such fines will result in deactivation.

Section 4.0

**Attendance at** Official Fraternity events, such as Pledge Night Out and Initiation shall be mandatory.

**Article II. Officers**

Section 1.

All offices shall be carried out as stated by the **Phi Delta Chi National Constitution and ~~By-laws~~ Bylaws.** (Available at <http://www.phideltachi.org/user/NatlConstBylaws.pdf>)

Section 1.1

All officers shall perform adequate hours of service to accomplish their responsibilities.

Section 1.2

All officers must attend all meetings.

Section 1.3

An executive committee will be composed of the following officers: the WCC, WVC, WKF, WKRS, WC, WAL, WP, WMA, and WIG. All executive officers must attend all executive meetings called by the WCC.

Section 1.4

All officers must keep a notebook of all duties and successful activities while they are in office. **This notebook will be passed on to the next set of officers each year.**

Section 2.0

A full set of officers shall be elected on the Oklahoma City campus, and shall be responsible for performing the major duties and ritual of the office.

Section 2.1

The Tulsa campus shall elect a full set of liaisons, mirroring the offices in Oklahoma City. These liaisons and officer shall perform the duties specific to their office as needed on the Tulsa campus. The exception is the position of WCC, which shall only be elected in Oklahoma City and be responsible for both campuses. **The Tulsa WVC shall be charged with leading non-formal meetings for the Tulsa campus and reporting the proceedings of those meetings to WCC.**

#### Section 2.1

The WCC and the WVC shall be responsible for attending all Executive Council meetings and vote for the chapter. The Tulsa WVC liaison shall also attend all Executive Council meetings. In the event the WCC or WVC can not attend, the Tulsa WVC shall serve by proxy and hold a vote.

#### Section 3.0

It shall be the duty of the WCC to perform the functions stated in the Constitution, Article IV, section 3.

#### Section 4.0

It shall be the duty of the WVC to perform the functions stated in the Constitution, Article IV, section 4. In addition to these duties the WVC shall attend and vote at all Executive Council Meetings and be responsible for the upkeep of the chapter bulletin boards.

#### Section 5.0

It shall be the duty of the WC to perform the functions stated in the Constitution, Article IV, section 5.

#### Section 6.0

It shall be the duty of the WKRS to perform the functions stated in the Constitution, Article IV, section 6.

#### Section 7.0

It shall be the duty of the WKF to perform the functions stated in the Constitution, Article IV, section 7. The WKF will be assisted by an elected WKF Elect. The WKFE shall be in charge of organizing chapter fund-raising events.

#### Section 8.0

It shall be the duty of the WP to perform the functions stated in the Constitution, Article IV, section 8.

#### Section 9.0

It shall be the duty of the WMA to perform the functions stated in the Constitution, Article IV, section 9. The WMA shall also be responsible for the organization and implementation of the Rush program. The WMA will have charge of the pledge class and its activities.

#### Section 10.0

It shall be the duty of the WIG to perform the functions stated in the Constitution, Article IV, section 10.

#### Section 11.0

It shall be the duty of the WAL to perform the functions stated in the Constitution, Article IV, section 11.

#### Section 12.0

It shall be the duty of the chapter Historian to maintain a pictorial history of the chapter as well as the production of a yearly scrapbook.

### Section 13.0

It shall be the duty of the Ritual officer to set up for all formal events, as well as being in charge of ordering all official regalia. This officer shall also be knowledgeable in the Ritual.

### Section 14.0

It shall be the duty of the Webmaster to maintain an updated version of the chapter website.

## **Article III. Membership**

### Section 1.0

An active member is defined as one who has been formally initiated into Phi Delta Chi, has paid dues each semester, and is in good standing with the chapter.

### Section 2.0 Duties of an Active Member

#### Section 2.1

Each member shall pay dues promptly by the date set by the WKF. Failure to pay dues will result in deactivation.

#### Section 2.2

Each active member shall serve on at least one committee each semester.

#### Section 2.3

Each active member shall participate in at least one chapter social event per semester.

#### Section 2.4

Each active member shall participate in at least one chapter community service event per semester.

#### Section 2.5

Each active member shall participate in at least one chapter fund-raiser per year.

#### Section 2.6

A designated officer of committee chair shall verify attendance at these events by sign up sheets. Failure to participate in at least one of each of these activities will count as an unexcused absence and shall carry the same fines.

## **Article IV. Committees**

### Section 1.0

The Rho chapter of Phi Delta Chi shall have six standing committees.

#### Section 1.1

The WCC and the executive committee may form committees and appoint members as they deem necessary. The WCC shall appoint chairmen to each committee.

#### Section 1.2

Each committee shall communicate at least once per month, and the chairperson of each committee shall make a report to the WC.

#### Section 2.0

It shall be the duty of the Executive Committee to interpret and implement policies of the chapter and settle all misunderstandings not covered by the Constitution or Bylaws.

#### Section 3.0

It shall be the duty of the Finance Committee to organize and implement chapter fund-raisers. This committee shall also be responsible for monitoring the chapter budget.

#### Section 4.0

It shall be the duty of the Membership Committee to help organize and hold all Rush activities as well as activities of the pledge class. They shall also investigate all candidates for initiation.

Section 5.0

It shall be the duty of the Social Committee to plan at least one social event monthly.

Section 6.0

It shall be the duty of the Achievement Awards committee to coordinate all matters relating to the chapter's participation in the Achievement Award Program.

Section 7.0

It shall be the duty of the Community Service committee to plan all community and professional events of the chapter, with a minimum of one event a semester.

## **Article V. Election of Officers**

Section 1.0

Elect the WCC, and then work down the elected officials' list.

## **Article VI. Chapter Awards**

**Section 1.**

**Each year the chapter shall recognize the "Brother of the Year" for each class: P3, P2, P1. It shall be the tradition of this award that no member receive the award more than one time. This award shall be voted on by active brothers and presented at the EC Awards Lunch or Phi Delta Chi Alumni Banquet or any other appropriate venue.**

**Section 2.**

**Each year the chapter shall present an award to a Faculty Alumni Brother for being "Distinguished Faculty Brother." Active brothers shall nominate and vote to determine the Faculty Alumni of the year. The award shall be presented at the Phi Delta Chi Alumni Banquet or other appropriate venue.**

**Section 3.**

**Each year the chapter shall present an award to a non-Faculty Alumni Brother for being "Alumni Brother of the Year." Active brothers shall nominate and vote to determine the Alumni Brother of the year. The award shall be presented at the Phi Delta Chi Alumni Banquet or other appropriate venue.**