

**University of Oklahoma College of Pharmacy
Alumni Association Constitution**

ARTICLE I

Name

The name of this association shall be: THE UNIVERSITY OF OKLAHOMA COLLEGE OF PHARMACY ALUMNI ASSOCIATION.

ARTICLE II

Purpose and Objectives

1. The overriding purpose of this Association is to unite the alumni and friends of The University of Oklahoma College of Pharmacy in an active organization to contribute to the advancement and excellence of the College, The University of Oklahoma Health Sciences Center, the friendship and education of alumni, and the profession of pharmacy.
2. The major objectives of this Association are:
 - a. To promote fellowship among members of the Association, the pharmacy profession, pharmacy students, and members of all recognized allied health care professions.
 - b. To initiate activities to improve pharmacy practice and education, and to actively participate with all pharmacy organizations in the state of Oklahoma, other recognized allied health professional associations, lay and governmental leaders and groups to this same end.
 - c. To initiate and sustain an active two-way communication flow between members of the Association and the College, citing, among other things, accomplishments, services and needs of the Association members and the College.
3. Activities and Programs: (Following is not all-inclusive.)
 - a. Assist in promoting an actively utilized Continuing Education Program. This activity will be dependent upon the College's program and coordinated with other programs in the state of Oklahoma.
 - b. Assist in establishing and administering job counseling clinics, scholarship programs, student honors, student government and Association liaison, and other educational/social activities to develop a personal relationship between alumni, faculty, and students.
 - c. Assist in developing a Faculty/Alumni Recruitment Council to help identify prospective qualified students throughout the state and personally visit or help

coordinate visits with the students to explain pharmacy career opportunities and counsel them on how best to prepare themselves for a career in pharmacy.

- d. Help organize receptions at state and national meetings.
- e. Help organize open-houses, informal activities, tours of facilities, etc. geared to bring together College administration, faculty, students, alumni, and friends.
- f. Help plan and administer fund raising campaigns for improved facilities, library acquisitions, scholarships, faculty salary supplements and awards, etc.
- g. Help organize an Alumni Awards Program for outstanding community and professional service.

ARTICLE III *Membership*

The following groups of individuals will be invited to become regular and honorary members of this Association. Acknowledgement of this invitation will be requested.

1. Regular active membership:
 - a. All graduates of The University of Oklahoma College of Pharmacy
 - b. Officers of the Executive Student Council,
 - c. Faculty and staff of The University of Oklahoma College of Pharmacy
 - d. A graduate of any other college or school of pharmacy or any registered pharmacist who indicates a sincere interest to support The University of Oklahoma College of Pharmacy will be considered for regular membership by the Alumni Affairs Board.
2. Honorary membership: Friends, such as allied health professionals, drug company representatives, outstanding laymen, etc., will be considered by the Alumni Affairs Board for honorary membership.

NOTE: Honorary membership confers all rights and benefits of membership with the exceptions of voting and holding office.

ARTICLE IV *Government*

1. Government of this Association shall be vested in the hands of the membership. The Executive Committee, Alumni Affairs Board members, and committees shall perform such duties as are usually associated with the office held, and any additional duties are spelled out in this Constitution.

ARTICLE V

Officers/Executive Committee

1. The officers of this Association shall be the President, the President-Elect, the Immediate Past-President, the Secretary and the Treasurer. These officers shall comprise the Executive Committee of this Association.
2. The President shall oversee annual elections for each office, receiving nominations from members of the Alumni Affairs Board and the general membership.
3. All officers shall be regular active members and shall be elected by a majority vote of the regular active members in an email ballot or other similar means approved by the Executive Committee at a time just prior to the Association annual meeting. Their terms of office shall be one year. All officers shall serve until their successors are elected and installed. Individuals may hold more than one office concurrently and serve more than one consecutive term. Regular active members may vote for one candidate for each office listed on the official ballot or cast a ballot for any other regular active member for any offices.

ARTICLE VI

Alumni Affairs Board

1. The Alumni Affairs Board shall be made up of the current Executive Committee of the Association, Past-Presidents, the Dean or Dean's designate, Pharmacy Student Council President, Assistant Dean for Student Affairs, College Liaison, and up to 8 alumni appointed on an annual basis by the current President of the Association. The President shall serve as chair of the Alumni Affairs Board.
2. Executive Committee members, Past-Presidents and those Board members appointed by the President must attend at least 50% of scheduled meetings annually to maintain membership on the Board.
3. The Alumni Affairs Board shall have the following roles:
 - a. Be a clearing house where all input from alumni is considered and then acted upon at the annual meeting or other meetings that may be called.
 - b. Act as a distribution point for information flow to individual members.
 - c. Advise the Executive Committee and Dean as to appropriate programs to be undertaken.
 - d. Other roles as assigned by the Dean.

ARTICLE VII
Organizational Structure

1. The University of Oklahoma College of Pharmacy Alumni Association shall be structured as indicated by the organizational chart, Appendix 1.

ARTICLE VIII
Funds

1. The Executive Committee and the Alumni Affairs Board shall conjointly encourage contributions to this Association. A dues structure may be established as a means to encourage contributions to this Association. Specific financial contributions may further be established in accord with the needs of the Association:

An Annual Free-Will Giving Campaign will be conducted at a specified time during the year. Designated giving areas or projects shall be determined by the Alumni Affairs Board. An amount to be decided upon by the Executive Committee in concert with the Alumni Affairs Board shall be earmarked for operating expenses of the Association and the membership notified accordingly. After each Annual Giving Campaign the membership shall be informed of the disbursement of the monies collected.

2. The Treasurer or College Liaison may receive funds earmarked for the Association and provide an annual budgetary report to the membership.

ARTICLE IX
Meetings

1. There shall be an annual meeting of the members of this Association.
2. There shall be meetings of the Executive Committee and Alumni Affairs Board as deemed necessary by the President or Dean.
3. There may be at least one meeting of each out-of-state's alumni per year.

ARTICLE X
Quorum

1. Two members shall constitute a quorum for an Executive Committee meeting.
2. Seven members shall constitute a quorum for an Alumni Affairs Board meeting.

ARTICLE XI

Amendments

1. This Constitution may be amended by two-thirds vote of regular active members present at the annual meeting, providing the amendment(s) has(have) first been proposed to the membership at least 30 days prior to the annual meeting.

APPENDIX 1

Organizational Structure

